## **Hyatt Access Information**

- 1. Enter Parking Lot and retrieve parking slip. You will validate it with Security when you check in, DO NOT pay for parking.
- 2. Park in Employee Parking
- 3. Enter facility through Security Entrance (by the loading docks)
  - a. Current Door Access Code will be listed in shift notes
  - b. Clock in once you have entered the facility
- 4. Check in with Security
  - a. Validate your parking
  - b. Check out key fob from Security

