

## **Opening & Closing Operations**

### **Lifeguard Opening Procedures:**

1. Vacuum the Pool
2. Clean skimmer baskets
3. Skim surface of the pool
4. Scrub scum line from Pool tiles
5. Spray off pool deck/pool furniture
6. Move backboard, AED and other necessary equipment out
7. Pick up trash from pool deck and grass
8. Check rescue bag and personal equipment, replace anything missing

### **Lifeguard Manager Opening Procedures:**

1. Unlock Facility
2. Take first chemical test for Pool
3. Inspect grounds for safety hazards, check railings and check bathrooms
4. Turn on computer/ Setup front desk
5. Check AED battery and pads
6. Verify all lifeguard duties are complete, help when available

### **Closing Procedures:**

1. Empty trash bins and take trash to dumpster
2. Clean skimmer baskets
3. Organize Pool Furniture
4. Clean trash off pool deck
5. Clean women's bathroom
6. Clean men's bathroom
7. Clean lifeguard office
8. Close lifeguard stand umbrellas
9. Move back board and other equipment to pump room
10. Put AED away
11. Clean up front desk
12. Final chemical checks (LM)
13. Lock up facility (LM)