

General Check in Guidelines

1. The below guidelines must be followed for resident and renter check in to the pool.
2. All bags and ice chest will be visibly inspected by pool monitors to ensure there is no glass or prohibited items.
3. Everyone must sign in with the pool monitors noting the time, name, address, and guest information if applicable.

Check in Procedure **Residents**: To enter the pool facility, residents will need to meet the following protocol when being checked in by the Pool Monitor, upon entering:

1. Must show proof they live at an address on the **Membership Listing provided**
 1. ID with onsite address / or utility bill with address
2. Must also not be on the **restricted list**

Check in Procedure **Renters**: To enter the pool facility as a renter, they will need to meet the following protocol when being vetted by the Pool Monitor

1. Renter needs a letter from the homeowner giving the renter permission to use the pool. Renters full name will need to be listed on the letter
 1. Letter must have residents **full name and address** that matches the **Membership list**.
2. The Homeowner must also not be on the **restricted list**
3. Renter must show proof they live at the address with an ID or a utility

All bags and ice chest, etc will be inspected upon entry.

Guest names must be noted on sign in sheet, if the guest misbehaves, they will be banned from the pool.

There is a zero-tolerance policy. Any infraction of rules will result in fobs/access cards being automatically suspended and will be reactivated only at the direction of the Board of Directors.

The letters required from homeowners for their renters need to be sent to directly to Keystone, not the pool monitor staff. When Keystone receives a valid letter, the homeowner will be removed from the access list and they will not have access to the pool, etc.

The Pool Facility and Clubhouse Facility at Alberhill Ranch is under surveillance by video cameras.

Pool Operating Hours may be subject to change without notice.